

Oregon Air National Guard



OREGON MILITARY DEPARTMENT
NGOR-AC/AGR
P. O. Box 14350
SALEM, OREGON 97309-5047

YOU MAY EMAIL YOUR APPLICATION TO:
142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil

VIEW ALL CURRENT AIR AGR JOB ANNOUNCEMENTS AT:
<http://www.142fw.ang.af.mil/Resources/Careers/>

NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: AF22-599	OPEN DATE: 21 April 2022	CLOSING DATE: 21 May 2022
UNIT/LOCATION: 173D LOGISTICS READINESS SQUADRON 173RD FIGHTER WING, KLAMATH FALLS, OREGON		
POSITION: LOGISTICS MANAGEMENT SPECIALIST (Vacancy and grade contingent on resource availability)		
PD #: D1964 GRADE/SERIES: GS-0346-09	POSITION GRADE: MSGT MAX MILITARY RANK AT TIME OF APPLICATION AND HIRE: MSGT* MIN MILITARY RANK AT TIME OF APPLICATION AND HIRE: SSGT	
UMD Position #: 009603980J	NOTES: -PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS MANNING AUTHORIZATIONS THE SELECTED APPLICANT WILL NEED TO HAVE A MINIMUM TOTAL ACTIVE FEDERAL MILITARY SERVICE (TAFMS) OF 8 YEARS FOR MSGT. THOSE APPLICANTS NOT HAVING THE COMMENSURATE TAFMS TO THEIR CURRENT RANK MAY BE REQUIRED TO TAKE A VOLUNTARY REDUCTION IN RANK TO ACCEPT THIS AGR POSITION. - PROJECTED START DATE: TBD	
POSITION AFSC: 2G071** **This is a cross-training-opportunity**		
WHO MAY APPLY FOR THIS POSITION: THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD AND THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD		
AREAS OF CONSIDERATION: FIRST AREA: CURRENT PERMANENT FULL-TIME SUPPORT PERSONNEL OF THE OREGON AIR NATIONAL GUARD SECOND AREA: CURRENT TRADITIONAL MEMBERS OF THE OREGON AIR NATIONAL GUARD THIRD AREA: THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD		
FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL: SECTION/SHOP SUPERVISOR: MAJ ERIC MCDANIEL 541-885-6501 HR LIAISON: SMSGT AIMEE WHALING/MEGHAN McMACKIN, 541-885-6580 / DSN 830-6580		

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DESCRIPTION OF DUTIES

This position is located in the Plans and Integration Section of the Deployment and Distribution Flight, Logistics Readiness Squadron, Mission Support Squadron, at an ANG Aviation Wing. Serves as a Logistics Management Specialist with responsibility for assisting in developing, planning, organizing, and analyzing wing logistics plans that include multiple units and may include geographically separated units. Provides technical advice on all Logistics Information Systems in support of deployment operations. The primary purpose of this position is to implement policy programs and procedures utilizing automated/non automated systems for the accurate control of Wing Logistics planning in support of Aerospace Expeditionary Force/Wing (AEF/AEW) Operations around the world.

b. DUTIES AND RESPONSIBILITIES:

- (1) Provides technical/administrative assistance to the program manager for the Integrated Deployment System (IDS); Deliberate and Crisis Action Planning and Execution Segments (DCAPES), Contingency Operations/Mobility Planning and Executive System (COMPES), Logistics Module-Base Level (LOGMOD-B), Automated Air Load Planning System (AALPS), and Cargo Movement Operations System (CMOS). Ensures that all systems interface within IDS. Assists the subject matter expert for COMPES in providing the Wing Commander and the Logistics Officer information in selecting, deploying and monitoring contingency forces. Maintains LOGMOD-B and the Logistics Detail (LOGDET) data, assists in designing logistics packages to meet Operation Plans (OPLAN) tasking, and coordinates with tasked units to ensure compliance and accuracy of systems. Assist with the management and production of AALPS products. Provides continuous guidance and instruction to units on COMPES, Logistic Detail-Base Level (LOGDET-B) data and Manpower/ Personnel Module-Base Level (MANPER-B) matters. Coordinates both LOGMOD-B and MANPER-B portions of COMPES for input and processing. Produces COMPES data to support wartime activities and Operations Other Than War (OOTW) required by units to mobilize and deploy equipment and personnel.
- (2) Formulates and consolidates logistical annexes for IDS guidance based on regulations, manuals, instructions, and directives issued by higher headquarters. During peacetime and at actual and training deployments, provides staff input and participation in the Deployment Control Center (DCC). Plans and develops deployment training for the wing and units in addition to conducting training. Ensures the unit meets all pre-execution and command and control requirements for deployments. Analyzes time phased force deployment requirements to develop plan annexes and schedules for inclusion in execution phase of the wing deployment guidance. As directed by, and in conjunction with higher-graded employees, assists units by providing guidance and performing staff assistance visits to identify, correct, and assist with deployment oriented problems. Reviews deployment assessment capabilities with unit commanders to ensure that required deployment training is being conducted. Plans and briefs logistics personnel regarding the movement of personnel and equipment during simulated and actual deployments and exercises.
- (3) At the direction of, and in conjunction with the logistics staff, identifies required deployment/redeployment support with the wing staff, serving as the NCOIC of the Redeployment Assistance Team (RAT), Air Mobility Command (AMC), and Air Combat Command (ACC) for the transportation of equipment and personnel. Determines the type and number of aircraft required for mission deployment/ redeployment. Validates load plans, priority shipments, and customs clearance requirements. Ensures all unit personnel and equipment are properly identified and prepared for deployment/ redeployment. Assists the Logistics Officer with determining the type and number or quantity of troops and equipment available for tasking and schedules via correspondence with headquarters (i.e., ACC, AMC, NGB, ANGRC, and Numbered Air Forces), as applicable to accomplish specific mission requirements.
- (4) Reviews resource/logistics plans, programs, and deployment activities with the senior officer to ensure authorized mobility equipment is available or on order, and assures that the equipment is properly budgeted. In conjunction with the senior officer, develops program priorities and determines dollar requirements. As directed, develops load-plans and analyzes transportation requirements for the wing and units. Schedules all requirements through transportation activities to ensure personnel and equipment arrive according to planned tasking.
- (5) Reviews OPLANS, Concept Plans (CONPLANS), Concept of Operations (CONOP), USAF Special Operation Plans, Exercise Plans, and Execution Orders for tasking from higher headquarters. Determines availability of personnel and equipment for tasking and manages the War Reserve Material (WRM) assets at home station and deployed locations for units. Analyzes and identifies tasking for logistical shortfalls, limiting factors (LIMFACs) and problems; and compiles and submits to the senior officer for inclusion in the formal supportability/feasibility studies that allows commanders to make vital decisions that affect mission accomplishment. Formulates and prepares logistics annexes and consolidates inputs from all attached units in accordance with all-applicable regulations and directives.
- (6) Analyzes In-Garrison Expeditionary Site Plans (IGESP) and participates in site surveys to ascertain, identify, and plan airlift and logistical support requirement needs to support and sustain the wing and units.
- (7) Maintains and analyzes the correlation of data between the Unit Type Code (UTC) Management Information System (UMIS), Designed Operational Capacity (DOC) statements, and all applicable plans for all wing and supported units for readiness reporting and tasking. Identifies problems/discrepancies to the Logistics Officer, unit, and higher headquarters functional managers. Recommends resolutions when unable to resolve at base level.
- (8) Assists with maintaining and analyzes the correlation of data between the Unit Type Code (UTC) Management Information System (UMIS), Designed Operational Capacity (DOC) statements, and all applicable plans for all wing and supported units for readiness reporting and tasking. Directly supports the wing AEF Reporting Tool (ART) manager and helps with training unit monitors. Identifies problems/discrepancies to the Logistics Officer, unit, and higher headquarters functional managers. Recommends resolutions when unable to resolve at base level.

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- (9) Evaluates the unit's logistics posture as reported in the Status of Resources and Training System (SORTS) and assist with training of unit monitors. Monitors the status of the logistical readiness of the unit and determines deviations in the total logistical posture. Recommends necessary actions to preclude or mitigate effects of support deficiencies.
- (10) Performs pilot/non-pilot unit responsibilities in accordance with applicable directives. When acting as a UTC pilot unit, responsible for developing standard manpower and equipment changes in the deployment packages and advising non-pilot units system wide. In conjunction with the Logistics officer and non-pilot units, resolves manpower and equipment differences. Adds, changes, or deletes requirements as the UTCs evolve IAW functional manager guidance.
- (11) Provides technical logistic plans support at staff meetings and working groups conducted by the Wing/Air Commander and staff. Resolves logistical problems as they occur. May represent the Wing Commander and assigned units, in the absence of higher graded employee, at conferences, workshops, meetings, and briefings at MAJCOM NGB, ACC, AMC, NATO and pilot unit working groups. These meetings may have an impact on deployment and plans relating to both ANG and active duty wing flying organizations/activities detailing policies and requirements.
- (12) Provides input to Receiver/Supplier Support Agreements for the wing. Monitors and evaluates support agreements between units and host agencies and assists with accomplishing required agreements to support the wing mission. Ensures reimbursements are identified to the Logistics Officer. Maintains all documentation from all impacted parties. Makes recommendations to resolve impasses when disagreements occur. Trains the functional area agreement coordinators. These agreements are between host base units, tenant units, and variety of other military services, civil airport authorities, and DOD/NON-DOD agencies located on base, in the vicinity, or at overseas planned wartime host bases and nations.
- (13) Monitors status of WRM posture for the wing and provides guidance and assistance to units. Develops and maintains statistical information on WRM and mobility equipment and resolves LIMFACs and shortfalls or develops alternate methods of accomplishment. May serve as an alternate point of contact for the WRM program.
- (14) Performs other duties as assigned

x. Other duties as assigned.

ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM

- Member must meet all eligibility criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Must be a member or eligible to become a member of the Oregon Air National Guard.
- Member will be required to hold a compatible military assignment in the unit they are hired to support.
- Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.
- Member must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards, Attachment 2 before being placed on an AGR tour.
- Member must have retainability to complete the tour of military duty.
- Member must not be eligible for, or receiving a federal retirement annuity.
- Member must comply with standards outlined in AFI 36-2905, Fitness Program to be eligible for entry into the AGR program.
- Member must hold required AFSC or be eligible for retraining (if applicable) and meet all eligibility criteria in AFECDA/AFODD

ADDITIONAL INFORMATION

- AGR members will participate with their unit of assignment during Regular Scheduled Drill (RSD).
- AGR tour lengths in the State of Oregon are governed by Director of Staff - Air
- Initial AGR tours in Oregon will not exceed 3 years; follow-on tours will be from 1 to 6 years, per ANGI 36-101 and ORANG force management policy
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.
- A law enforcement background check may be required prior to appointment to this position; by submitting a resume or application for this position, you authorize this agency to accomplish this background check.

APPLICATION INSTRUCTIONS

APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.
 ***** **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED** *****

WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

Current AGR members and those who wish to become an AGR must submit the following:

- ❑ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, **Form Version Dated 11 November 2013**
 - Announcement number and position title must be annotated on the form
 - Download the current form version from;
<https://www.ngbpmc.ng.mil/Portals/27/forms/ngb%20forms/ngb34-1.pdf?ver=2018-09-28-105133-833>

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- ❑ Current Report of Individual Personnel (RIP). **Documents must show your ASVAB scores.**
 - RIP can be obtained from the virtual MPF (vMPF)
 - Select 'Record Review', and then 'Print/View All Pages'
- ❑ Copy of current passing Fitness Tracker report from the myFSS application: <https://myfss.us.af.mil/USAFCommunity/s/>

ORANG - Air Technicians interested in converting to AGR status:

- Selection for the advertised position does not constitute acceptance into the AGR program.
- **Indicate in your email your intent to convert to an AGR, if selected.**
- Once notification of a selection is made, the individual is required to submit a request to change status through their current chain of command and forward to the Joint Forces Headquarters Office, AGR Section.
- The AGR Manager will evaluate the request against The Adjutant Generals state policy **CPM-131, "Limitation on Change of Status between the Technician and AGR Career Programs"**, to ensure compliance. <http://www.142fw.ang.af.mil/Resources/Fact-Sheets/Display/Article/438152/air-national-guard-job-opportunities/>
- The Adjutant General is the final approving authority.

ORANG - Air Technicians wishing to remain in Air Technician status:

If you are a Technician applying to this PVA and choose to remain a Technician, you will need to submit the same above application documents **AND a Résumé** to the AGR mailbox.

READ THIS SECTION COMPLETELY!!

IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION

- AGR Service in the Oregon Air National Guard is governed by applicable AFI, ANGI, Selective Retention Review Boards (SRRB) and Command Policy Memorandums (CPM)
- Applicant must type or print in legible dark ink, **SIGN AND DATE** the application, or **DIGITALLY SIGN**
- ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1
- Use SECTION V – CONTINUATION/REMARKS to fully explain any "YES" answers, (except 9, 10 & 17)
- **FAILURE** to provide this documentation will result in the application not being processed
- **E-Mail is the preferred method of application receipt**
- **All documents must be consolidated into a single PDF, in the order listed above, with the announcement number and last name as the file name (example: AF22-XXX - Doe). Do NOT use the portfolio feature. Documents that cannot be combined due to digital signatures should be attached separately following the same naming convention ("AF22-XXX – Doe – 1")**
- Limit file size to less than 5MB
- Applications mailed in government envelopes will not be accepted
- When mailing your application it is recommended that you obtain a delivery confirmation receipt
- Applications will be accepted until the announcement closing date

Email applications to 142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil (preferred method). **Place the Announcement Number and Last Name ONLY** in the E-Mail Subject Line. (example: AF22-XXX Doe) Encrypted email may be sent to this address.

Applications can also be mailed to:

The Oregon Military Department
NGOR-AC / AGR - Air
P.O. Box 14350; Salem, Oregon 97309-5047

All applications (E-Mail or US Mail) must be received or post marked by the announcement closing date.

THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER
SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS

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