

# Oregon Air National Guard



**OREGON MILITARY DEPARTMENT**  
NGOR-AC/AGR  
P. O. Box 14350  
SALEM, OREGON 97309-5047

YOU MAY EMAIL YOUR APPLICATION TO:  
[142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil](mailto:142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil)

VIEW ALL CURRENT AIR AGR JOB ANNOUNCEMENTS AT:  
<http://www.142fw.ang.af.mil/Resources/Careers/>

## NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT

<b>ANNOUNCEMENT NUMBER: AF22-612</b>	<b>OPEN DATE:</b> 14 May 2022	<b>CLOSING DATE:</b> 14 June 2022
<b>UNIT/LOCATION:</b> <b>173D OPERATIONS SUPPORT SQUADRON</b> <b>173RD FIGHTER WING, KLAMATH FALLS, OREGON</b>		
<b>POSITION:</b> <b>COMMAND AND CONTROL BATTLE MANAGEMENT OPERATION</b> (Vacancy and grade contingent on resource availability)		
PD #: D2350	<b>POSITION GRADE: CMSGT</b>	
GRADE/SERIES: GS-2101-12	MAX MILITARY RANK AT TIME OF APPLICATION AND HIRE: CMSGT* MIN MILITARY RANK AT TIME OF APPLICATION AND HIRE: SMSGT	
UMD Position #: 0072250134	<b>NOTES:</b> -PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS MANNING AUTHORIZATIONS -PROJECTED START DATE: <b>TBD</b>	
<b>POSITION AFSC: 1C500**</b> <b>**This is NOT a cross-training-opportunity;</b> <b>Must hold at least a skill-level of 5</b>		
<b>WHO MAY APPLY FOR THIS POSITION:</b> THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD AND THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD		
<b>AREAS OF CONSIDERATION:</b> FIRST AREA: CURRENT PERMANENT FULL-TIME SUPPORT PERSONNEL OF THE OREGON AIR NATIONAL GUARD SECOND AREA: CURRENT TRADITIONAL MEMBERS OF THE OREGON AIR NATIONAL GUARD THIRD AREA: THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD		
<b>FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:</b> SECTION/SHOP SUPERVISOR: CAPT Richard Susee 541-885-6189/830-6189 HR LIAISON: SMSGT AIMEE WHALING/MEGHAN McMACKIN, 541-885-6580 / DSN 830-6580		

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## DESCRIPTION OF DUTIES

1. Performs as an instructor for the Air Battle Manager/Weapons Director position. Ensures training encompasses the full spectrum of theory, formal classroom and actual live, distributive and simulation missions on Battle Management Systems functions. Determines training requirements by analyzing unit training objectives, missions, combat readiness reports, Training Review Boards, Standard/Evaluation reports and directives. Prepares local course outlines to include: operation of complex classified electronic and telecommunications equipment, involving audio and video programming equipment, high powered transmitters, receivers, antenna systems, and communications terminal equipment; basic crewmember duties and responsibilities; safety precautions in an electronic environment; psychological factors and mission procedures. Develops lesson plans in accordance with syllabus courseware. Develops, establishes, validates and maintains unit computer systems training programs using operation training and tracking software. Monitors the training status of personnel and ensures that supplemental and/or remedial training is accomplished. Develops unit mission section specific instructional standards, training plans, tests, lesson plans, and other training materials. Identifies resource and funding requirements. Performs cost analysis, task analysis, and student load factor analysis. Evaluates training program effectiveness. Leads or participates in process improvement teams to recommend improvements to instructional methods or processes. Works with training contractors. Participates in workshops and course reviews. Participates in conferences and recommends course changes. Provides feedback on contractor courseware and instructional effectiveness. Schedules upgrade and proficiency training for personnel. Schedules and conducts training for instructors and examiners on instructional methodology, student assessment and training techniques to develop instructor proficiency. Conducts training for worldwide capability to include initial, upgrade and proficiency training to established standards and Air Force Instructions (AFI's). Conducts tests of sophisticated electronic communications systems. Interfaces with maintenance and contractor personnel to ensure compliance with technical manuals, regulations, and work standards. Ensures continuing classroom and crew training device instruction on continuous programmed weapons systems upgrades to communications and mission radar systems. Monitors and evaluates individual training accomplishments. Applies existing or devises new measurement tools. Maintains current records of academic and positional ground training. Counsels students, evaluates student's potential, and makes determinations and readiness for evaluation, and recommends/initiates military classification action as appropriate. Conducts training that maintains the highest level of combat mission-ready proficiency of assigned crewmembers, instructors, and examiners. Ensures training effectively covers all tasks on master task listing and current regulations/directives/instructions and promptly incorporates new training objectives and changes in procedures. Coordinates with scheduling and training offices in the development of training scenarios, which provide effective and efficient upgrade, proficiency, and currency training, maximizing resources. Reviews training records to ensure timely completion and proper documentation. Maintains proficiency as a mission-ready qualified instructor by passing written and academic standardization/evaluation examinations to demonstrate knowledge and abilities required by the position. (30%)

2. Maintains the qualification to perform as an evaluator while managing a crew and assigning duties. Conducts sensor, radar, data link and electronic protection system checks and briefs Mission Commander (MC) and Section Lead (SL) on operational status of ground based sensor systems and detection capabilities. Monitors and directs the accurate detection, tracking, collection, display, reporting, identification, recording and dissemination of surveillance data. Direct and coordinates the identification of all observed activity within designated areas. Coordinates C2 decisions with external airborne and ground based assets. Controls all ground based electronic protection systems. Supervises establishment of all data link systems. Coordinates with intelligence officer for pre-mission briefings and debriefs intelligence section on pertinent mission data. Establishes classified mission kits for ground based duties and maintains control of classified materials. Analyzes the surveillance situation and advises the MC and SL of surveillance information. Notifies the MC and SL when electronic countermeasures (ECM) are experienced and coordinates electronic counter countermeasures (ECCM) actions. Coordinates with external agencies to ensure accurate active and passive tracking and track tell are performed. Monitors and manages sensor data to ensure the optimum sensor quality is maintained. Coordinates command and control coordinate system origin system changes with MC and SL. Ensures surveillance briefing is conducted prior to assuming station. Coordinates, plans and implements inter-operability procedures for air-to-air and air-to-ground data link requirements involving Air Force, joint, NATO and allied forces. Performs ECCM functions. Configures equipment to eliminate or reduce the effects of ECM. Maintains coordination with external agencies. Compiles operational data for mission reports. Identifies and corrects faulty operational techniques. Conducts post-mission analysis of assigned station. Compiles operational data for mission reports and lessons learned and forwards them to the SD. Identifies and either corrects or debriefs faulty operational techniques. Participates in the operations debrief, providing timely, informative and focused feedback. Analyzes operational tasking messages, special instructions and air tasking orders. Extracts pertinent information from operational tasking messages and incorporates the data into a mission execution plan. Coordinates with all tasking agencies throughout the assigned mission. Selects and employs surveillance, combat, reporting and data link management systems. Evaluates operational readiness of communications, sensors and related support equipment. Identifies, directs, and/or coordinates the actions required to provide and maintain identification of friendly/hostile/unknown aircraft and ground tracks of interest with external agencies to include AWACS, JSTARS, Rivet Joint, in addition to the Army, Navy, Air Force, and Marines. (20%)

3. Performs mission crew duties as an ABM or WD. Ensures that appropriate coordination and documentation are accomplished in accordance with prescribed directives and instructions. Ensures the operations section maintain current and accurate tactical situation, weapons, weather, airbase status and other situational information. Fuses Section Lead (SL) guidance, air tasking orders, real time sensor data and off-board intelligence information to integrate US Army, Navy, Marine Corps and Air Force as well as allied forces in air-to-air surface engagements of hostile forces for the systems and attack support assets under control. Coordinates with the SD for attack authority, for attack support assets, as well as environmental/situation changes. Recommends procedures and techniques to improve ECCM effectiveness. Responds and

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takes appropriate action during emergencies. Selects, interprets and analyzes appropriate situation displays to monitor Area of Responsibility/Interest (AOR/AOI) and elements affecting the AOR/AOI. Perform joint/combined/composite operations as required. Coordinates transfer of "on-station" responsibilities to relieving unit. Plans and schedules work in a manner that promotes a smooth flow and even distribution. Coordinates plans and schedules with other organization managers and customers as appropriate. Identifies need for changes in priorities and takes action to implement such changes. Balances workload and provides advice, guidance, and direction on a wide range of technical and administrative issues. Structures assignments to create effective and economical positions. Establishes metrics and analysis systems to ensure actions are timely and reviewed at critical points. Performs as a backup Section Lead (SL), Senior Weapons Director (SWD) as necessary. Develops the proficiency of Air Surveillance Officers. (20%)

4. Maintains qualification to perform mission crew duties as an Air Battle Manager (ABM) or Weapons Director (WD). Interprets radar data and fuses intelligence information to identify and nominate targets for attack. Provides direct support to strike-attack aircraft by relaying accurate, concise target data and threat warning. Analyzes operational tasking messages, special instructions and air tasking orders. Participates in pre-mission coordination briefings to ensure mission execution plan. Extracts pertinent information from these documents and incorporates the data into a mission execution plan. Performs electronic attack and protection measures. Maintains current and accurate tactical situation, weapons, weather, airbase status and other situational information. Notifies SL of any suspected emergency identification friend or foe (IFF)/SIF returns or triangular distress patterns. Coordinates with air and ground intelligence to stay abreast of friendly and enemy orders of battle and capability of hostile forces. Recommends procedures and techniques to improve ECCM effectiveness. Responds appropriately to emergencies. Monitors and directs aircraft control activity to ensure safety of flight for all participants. Ensures weapons briefing is conducted. Fuses air tasking order guidance, real time sensor data, intelligence data to integrate all forces in air-to-surface engagements of hostile forces for the systems and attack support assets under control. Participates in mission debriefs. (10%)

5. Standardization/Evaluation: Performs as an Air Battle Manager or Weapons Director Evaluator; ensures established standards of proficiency are maintained through evaluation and observation; administers scheduled and unscheduled evaluations during operational and training missions; analyzes evaluation data for adverse trends in performance; conducts crew evaluation critiques; recommends necessary changes or improvements; and develops testing material for evaluations. Serves as a member of the standardization board; evaluates and examines unit mission system specialists to determine degree of proficiency and adherence to crew procedures and crew coordination requirements. Evaluates and examines instructors. Verifies and certifies the qualifications of individuals selected for upgrade. Reviews training records of new members and those re-qualifying to determine that each has successfully completed prerequisite examinations and has been recommended for evaluation by the squadron operations and training chief. Conducts debriefing and prepares reports. (10%)

6. Performs required mission planning and staff work in scheduling, training, current operations, standards and evaluation, intelligence, weapons and tactics, combat readiness, exercises, Staff Officer or other command executive positions. Advises and provides counsel to crew members regarding policies, local operating procedures, and directives of management. Leads and directs Air Weapons Officers and Weapons Directors to perform weapons control and battle management functional duties. Provides recommendations on training requirements, performance standards, ratings, and conduct feedback and debriefs as required. (10%)  
Performs other duties as assigned.

## ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM

- Member must meet all eligibility criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Must be a member or eligible to become a member of the Oregon Air National Guard.
- Member will be required to hold a compatible military assignment in the unit they are hired to support.
- Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.
- Member must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards, Attachment 2 before being placed on an AGR tour.
- Member must have retainability to complete the tour of military duty.
- Member must not be eligible for, or receiving a federal retirement annuity.
- Member must comply with standards outlined in AFI 36-2905, Fitness Program to be eligible for entry into the AGR program.
- Member must hold required AFSC or be eligible for retraining (if applicable) and meet all eligibility criteria in AFEC/D/AFOD

## ADDITIONAL INFORMATION

- AGR members will participate with their unit of assignment during Regular Scheduled Drill (RSD).
- AGR tour lengths in the State of Oregon are governed by Director of Staff - Air
- Initial AGR tours in Oregon will not exceed 3 years; follow-on tours will be from 1 to 6 years, per ANGI 36-101 and ORANG force management policy
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.

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- A law enforcement background check may be required prior to appointment to this position; by submitting a resume or application for this position, you authorize this agency to accomplish this background check.

## APPLICATION INSTRUCTIONS

**APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.**  
**\*\*\*\*\* INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED \*\*\*\*\***

WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

### **Current AGR members and those who wish to become an AGR must submit the following:**

- ❑ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, **Form Version Dated 11 November 2013**
  - Announcement number and position title must be annotated on the form
  - Download the current form version from;  
<https://www.ngbpmc.ng.mil/Portals/27/forms/ngb%20forms/ngb34-1.pdf?ver=2018-09-28-105133-833>
- ❑ Current Report of Individual Personnel (RIP). **Documents must show your ASVAB scores.**
  - RIP can be obtained from the virtual MPF (vMPF)
  - Select 'Record Review', and then 'Print/View All Pages'
- ❑ Copy of current passing Fitness Tracker report from the myFSS application: <https://myfss.us.af.mil/JSAFCommunity/s/>

### **ORANG - Air Technicians interested in converting to AGR status:**

- Selection for the advertised position does not constitute acceptance into the AGR program.
- **Indicate in your email your intent to convert to an AGR, if selected.**
- Once notification of a selection is made, the individual is required to submit a request to change status through their current chain of command and forward to the Joint Forces Headquarters Office, AGR Section.
- The AGR Manager will evaluate the request against The Adjutant Generals state policy **CPM-131, "Limitation on Change of Status between the Technician and AGR Career Programs"**, to ensure compliance.  
<http://www.142fw.ang.af.mil/Resources/Fact-Sheets/Display/Article/438152/air-national-guard-job-opportunities/>
- The Adjutant General is the final approving authority.

### **ORANG - Air Technicians wishing to remain in Air Technician status:**

If you are a Technician applying to this PVA and choose to remain a Technician, you will need to submit the same above application documents **AND a Résumé** to the AGR mailbox.

## **READ THIS SECTION COMPLETELY!!**

### **IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION**

- AGR Service in the Oregon Air National Guard is governed by applicable AFI, ANGI, Selective Retention Review Boards (SRRB) and Command Policy Memorandums (CPM)
- Applicant must type or print in legible dark ink, **SIGN AND DATE** the application, or **DIGITALLY SIGN**
- ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1
- Use SECTION V – CONTINUATION/REMARKS to fully explain any "YES" answers, (except 9, 10 & 17)
- **FAILURE** to provide this documentation will result in the application not being processed
- **E-Mail is the preferred method of application receipt**
- **All documents must be consolidated into a single PDF, in the order listed above, with the announcement number and last name as the file name (example: AF22-XXX - Doe). Do NOT use the portfolio feature. Documents that cannot be combined due to digital signatures should be attached separately following the same naming convention ("AF22-XXX – Doe – 1")**
- Limit file size to less than 5MB
- Applications mailed in government envelopes will not be accepted
- When mailing your application it is recommended that you obtain a delivery confirmation receipt
- Applications will be accepted until the announcement closing date

Email applications to [142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil](mailto:142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil) (preferred method). **Place the Announcement Number and Last Name ONLY** in the E-Mail Subject Line. (example: AF22-XXX Doe) Encrypted email may be sent to this address.

Applications can also be mailed to:

The Oregon Military Department  
 NGOR-AC / AGR - Air  
 P.O. Box 14350; Salem, Oregon 97309-5047

**All applications (E-Mail or US Mail) must be received or post marked by the announcement closing date.**

THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

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*SEEKING THE MOST HIGHLY QUALIFIED APPLICANTS*

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