

Oregon Air National Guard



OREGON MILITARY DEPARTMENT
NGOR-AC/AGR
P. O. Box 14350
SALEM, OREGON 97309-5047

YOU MAY EMAIL YOUR APPLICATION TO:
142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil

VIEW ALL CURRENT AIR AGR JOB ANNOUNCEMENTS AT:
<http://www.142fw.ang.af.mil/Resources/Careers/>

NATIONWIDE ACTIVE GUARD/RESERVE (AGR) POSITION VACANCY ANNOUNCEMENT 3-YEAR ONE TIME OCCASIONAL TOUR

ANNOUNCEMENT NUMBER: AF22-622-1

OPEN DATE:
14 June 2022

CLOSING DATE:
26 August 2022

UNIT/LOCATION:

**142 WING
142D WING, PORTLAND, OREGON**

POSITION:

**DIRECTOR OF INSPECTIONS
(Vacancy and grade contingent on resource availability)**

POSITION GRADE: LT COL

PD #:
D1707P01

*MAX MILITARY RANK AT TIME OF APPLICATION AND HIRE: LT COL**
MIN MILITARY RANK AT TIME OF APPLICATION AND HIRE: CAPT

GRADE/SERIES:
GS-1801-12

NOTES:
-PROMOTION TO THE HIGHEST GRADE MAY NOT BE SUPPORTED BY THE UNITS MANNING AUTHORIZATIONS
PROMOTIONS TO THE GRADE OF MAJOR ARE CONTINGENT UPON THE AVAILABILITY OF A CONTROLLED GRADE
-THIS IS A 3-YEAR LIMITED ONE TIME OCCASSIONAL TOUR AND DOES NOT CONSTITUTE ENTRY INTO THE CAREER AGR PROGRAM.

UMD Position #:
0106269634

- PROJECTED START DATE: **ASAP**

POSITION AFSC: 08710**

****This is a cross-training-opportunity; Must hold at least a skill-level of 3**

WHO MAY APPLY FOR THIS POSITION:

THIS ANNOUNCEMENT IS OPEN TO ALL CURRENT MEMBERS OF THE OREGON AIR NATIONAL GUARD
AND THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

AREAS OF CONSIDERATION:

FIRST AREA: CURRENT PERMANENT FULL-TIME SUPPORT PERSONNEL OF THE OREGON AIR NATIONAL GUARD
SECOND AREA: CURRENT TRADITIONAL MEMBERS OF THE OREGON AIR NATIONAL GUARD
THIRD AREA: THOSE ELIGIBLE FOR MEMBERSHIP IN THE OREGON AIR NATIONAL GUARD

FOR MORE INFORMATION ABOUT THIS POSITION OR THE UNIT OF ASSIGNMENT, PLEASE CALL:

SECTION/SHOP SUPERVISOR: LT COL KARI ARMSTRONG 503-335-5094 / DSN 638-5094
HR LIAISON: MSGT JESSICA CALDWELL, 503-335-4029 / DSN 638-4029

APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH INSTRUCTIONS ON THIS ANNOUNCEMENT.
******* PLEASE READ THIS ANNOUNCEMENT COMPLETELY *******

DESCRIPTION OF DUTIES

- 2. Duties and Responsibilities:
 - 2.1. Operates and manages the Wing Inspections Office. Plans, directs, conducts, and monitors Wing IG inspection activities in support of CCIP. Formulates plans and establishes guidance for wing IG inspections and self-inspection/assessment programs in compliance with Title 10 USC Section 8583 (Requirement of exemplary conduct).
 - 2.2. Organizes IG inspection activities. Develops, establishes, and controls methods and procedures to implement Wing IG inspection programs. Provides direction and policy guidance concerning Wing IG inspection programs to subordinate units as well as education awareness and training initiatives for unit members as required.
 - 2.3. Provides IG inspection support. Maintains liaison with unit-level self-assessment monitors and wing inspection team members as well as the MAJCOM/IG. Trains commanders and educates base personnel on IG inspection policies and procedures.
 - 2.4. Reviews and evaluates Wing inspection programs and activities. Reviews and analyzes methods, procedures, practices, processes, and systems used to accomplish Wing IG inspection activities and functions.
 - 2.5. Provides training and recommends certification of Wing IG personnel to the Wing Inspector General. Ensures unit members are familiar with the Management Internal Control Toolset (MICT) and the Commander's Inspection Program (CCIP) as required.
- 3. Special Duty Qualifications:
 - 3.1. Knowledge. Knowledge of Air Force readiness/compliance objectives, leadership and management concepts and their relationship to mission accomplishment is mandatory.
 - 3.2. Education. For entry into this SDI, a Master's degree in management, industrial management, education, psychology, criminal justice, public administration, or business administration with a major in management is desirable.
 - 3.3. Training. Completion of the Air Force Basic Inspector Course taught by the Air Force Inspection Agency (AFIA).
 - 3.4. Experience. Previous IG and command experience at the unit, wing or MAJCOM highly desired.
 - 3.5. Other. The following are mandatory as indicated:
 - 3.5.1. For entry into this specialty:
 - 3.5.1.1. Demonstrated ability to prepare written reports.
 - 3.5.1.2. Recommendation by unit commander.
 - 3.5.1.3. No Unfavorable Information File or open IG investigations.
 - 3.5.1.4. Must meet requirements listed in Chapter 8 of AFI 90-201, The Air Force Inspection System.
 - 3.5.2. For retention of this specialty, must maintain IG certification IAW AFI 90-201.
- x. Other duties as assigned.

ELIGIBILITY REQUIREMENTS FOR ENTRY INTO THE AGR PROGRAM

- Member must meet all eligibility criteria in ANGI 36-101, The Active Guard/Reserve Program.
- Must be a member or eligible to become a member of the Oregon Air National Guard.
- Member will be required to hold a compatible military assignment in the unit they are hired to support.
- Member's military grade will not exceed the maximum military duty grade authorized on the Unit Manning Document (UMD) for the position.
- Member must meet the physical qualifications outlined in AFI 48-123, Medical Examination and Standards, Attachment 2 before being placed on an AGR tour.
- Member must have retainability to complete the tour of military duty.
- Member must not be eligible for, or receiving a federal retirement annuity.
- Member must comply with standards outlined in AFI 36-2905, Fitness Program to be eligible for entry into the AGR program.
- Member must hold required AFSC or be eligible for retraining (if applicable) and meet all eligibility criteria in AFECDA/AFOD

ADDITIONAL INFORMATION

- AGR members will participate with their unit of assignment during Regular Scheduled Drill (RSD).
- AGR tour lengths in the State of Oregon are governed by Director of Staff - Air
- Initial AGR tours in Oregon will not exceed 3 years; follow-on tours will be from 1 to 6 years, per ANGI 36-101 and ORANG force management policy
- **In order to cross-train into this AFSC, you must meet the minimum requirements for this AFSC as listed in the Air Force Officer Classification Directory.**
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.
- A law enforcement background check may be required prior to appointment to this position; by submitting a resume or application for this position, you authorize this agency to accomplish this background check.

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******* PLEASE READ THIS ANNOUNCEMENT COMPLETELY *******

APPLICATION INSTRUCTIONS

APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT.
******* INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED *******

WRITTEN EXPLANATION IS REQUIRED FOR ANY MISSING DOCUMENTS

Current AGR members and those who wish to become an AGR must submit the following:

- NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, **Form Version Dated 11 November 2013**
 - o Announcement number and position title must be annotated on the form
 - o Download the current form version from;
<https://www.ngbpmc.ng.mil/Portals/27/forms/ngb%20forms/ngb34-1.pdf?ver=2018-09-28-105133-833>
- Current Report of Individual Personnel (RIP). **Documents must show your ASVAB scores.**
 - o RIP can be obtained from the virtual MPF (VMPF)
 - o Select 'Record Review', and then 'Print/View All Pages'
- Copy of current passing Fitness Tracker report from the myFSS application: <https://myfss.us.af.mil/USAFCommunity/s/>
- Last three Performance Reviews
- Résumé
- IF you are wishing to Cross-Train, an AF Form 422 within 5 years, validated within 12 months, is required**

ORANG - Air Technicians interested in converting to AGR status:

- Selection for the advertised position does not constitute acceptance into the AGR program.
- **Indicate in your email your intent to convert to an AGR, if selected.**
- Once notification of a selection is made, the individual is required to submit a request to change status through their current chain of command and forward to the Joint Forces Headquarters Office, AGR Section.
- The AGR Manager will evaluate the request against The Adjutant Generals state policy **CPM-131, "Limitation on Change of Status between the Technician and AGR Career Programs"**, to ensure compliance.
<http://www.142fw.ang.af.mil/Resources/Fact-Sheets/Display/Article/438152/air-national-guard-job-opportunities/>
- The Adjutant General is the final approving authority.

ORANG - Air Technicians wishing to remain in Air Technician status:

If you are a Technician applying to this PVA and choose to remain a Technician, you will need to submit the same above application documents **AND a Résumé** to the AGR mailbox.

READ THIS SECTION COMPLETELY!!

IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION

- AGR Service in the Oregon Air National Guard is governed by applicable AFI, ANGI, Selective Retention Review Boards (SRRB) and Command Policy Memorandums (CPM)
- Applicant must type or print in legible dark ink, **SIGN AND DATE** the application, or **DIGITALLY SIGN**
- ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1
- Use SECTION V – CONTINUATION/REMARKS to fully explain any "YES" answers, (except 9, 10 & 17)
- **FAILURE** to provide this documentation will result in the application not being processed
- **E-Mail is the preferred method of application receipt**
- **All documents must be consolidated into a single PDF, in the order listed above, with the announcement number and last name as the file name (example: AF22-XXX - Doe). Do NOT use the portfolio feature. Documents that cannot be combined due to digital signatures should be attached separately following the same naming convention ("AF22-XXX - Doe - 1")**
- Limit file size to less than 5MB
- Applications mailed in government envelopes will not be accepted
- When mailing your application it is recommended that you obtain a delivery confirmation receipt
- Applications will be accepted until the announcement closing date

Email applications to 142.WG.JFHQ-OR-AC-AGR.Org@us.af.mil (preferred method). **Place the Announcement Number and Last Name ONLY** in the E-Mail Subject Line. (example: AF22-XXX Doe) Encrypted email may be sent to this address.

Applications can also be mailed to:

The Oregon Military Department
NGOR-AC / AGR - Air
P.O. Box 14350; Salem, Oregon 97309-5047

All applications (E-Mail or US Mail) must be received or post marked by the announcement closing date.

THE OREGON AIR NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER
SEEKING THE MOST HIGHLY QUALIFIED APPLICANT

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